

## INVITATION FOR BIDS

The Scott County Housing Authority will receive sealed bids for Office and Miscellaneous Renovations at Project IL-73-3/Winchester in Scott County, Illinois. Bids shall be submitted in a single lump sum proposal.

Bids will be received until 2:00 p.m., prevailing time on the 20<sup>th</sup> day of November 2018, at the office of the Public Housing Authority, (PHA), 143 S. Walnut - P.O. Box 136, Winchester, IL 62694, at which time and place all bids will be publicly opened and read aloud.

A Pre-Bid Meeting will be held on the 8<sup>th</sup> day of November 2018, at 10:00 a.m., prevailing time at the PHA Office, 143 S. Walnut - P.O. Box 136, Winchester, IL 62694. The Pre-Bid Meeting will include a walk-through of Management Office, parking lot and Maintenance building; Bidders are advised that this will be the only time that access to the interior of the dwelling units will be made available.

Proposal forms and contract documents, including plans and specifications, are on file at the office of the Housing Authority and at the office of Eggemeyer Associates Architects, Inc., 3029 South Park Ave./P. O. Box 640, Herrin, Illinois 62948; Phone No.:(618)988-2380; Website: [www.eggemeyer-architects.com](http://www.eggemeyer-architects.com). Contract documents are also on file at the following plan rooms:

Dodge Data and Analytics  
Arlington, TX

Southern Illinois Builders Association  
O'Fallon, IL

Greater Peoria Contractors Plan Room  
Peoria, IL

Copies of the documents are available may be obtained at the office of the Architect by depositing a check with the Architect in the amount of \$75.00 for each set of documents so obtained, made payable to the Scott County Housing Authority. Such deposit will be refunded to each bidder who returns the plans, specifications and other documents in good condition to the Housing Authority or to the Architect within fourteen (14) days after bid opening. Partial sets may be purchased at the cost of photocopying and shipping cost upon completion of a request for partial plans/specifications form and submitting to the Architect. Documents may also be downloaded from the Architect's website for bidding purposes only.

In accordance with Clause No. 9, Bid Guarantee, of the Instructions to Bidders, all bids must be accompanied by a negotiable bid guarantee in the form of a certified check or bank draft, payable to the Scott County Housing Authority, U.S. Government Bonds at par value, or a satisfactory bid bond executed by the Bidder and acceptable sureties in an amount equal to five percent (5%) of the bid. The surety company must be authorized to do business in the state where the project is located and must be acceptable to the Government. If the bid guarantee is not submitted with the bid, the PHA will reject the bid.

Proposals shall be made on unaltered bid forms which are incorporated herein. All blank spaces shall be completed. Proposals shall be signed with name typed below signature. When bidder is a corporation, proposals must be signed with the legal name of the corporation followed by the name of the state of incorporation and the legal signature of an officer authorized to bind the corporation to a contract.

The successful bidder will be required to furnish and pay for satisfactory performance and payment bond or bonds or furnish a 20 percent cash escrow or a 25 percent irrevocable letter of credit acceptable to the Housing Authority all in accordance with Clause No. 10, Assurance of Completion, of the Instructions to Bidders.

Attention is called to the provisions for equal employment opportunity and that payment of not less than the minimum salaries and wages as set forth in the Specifications must be paid on this project. Any State rate that exceeds the corresponding Federal rate is inapplicable and shall not be enforced. All bidders shall submit with each bid, the Contractor's Affirmative Action Certification to comply with the provision for equal employment opportunity.

Representations, Certifications and Other Statements of Bidders, Form HUD-5369-A and a Statement of Contractor's Construction Experience shall be submitted with the bid.

Bidders shall carefully examine the documents and construction site to obtain firsthand knowledge of the existing condition. Contractors will not be given extra payments for conditions which can be determined by examining the site and documents.

The Housing Authority reserves the right to reject any or all bids or to waive any informalities in the bidding.

No bid shall be withdrawn for a period of sixty days (60) subsequent to the opening of bids without the consent of the Housing Authority.

Scott County Housing Authority

Date: October 24, 2018

By: Amy George

Title: Executive Director