



EGGEMEYER ASSOCIATES ARCHITECTS

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MINUTES OF PRE-BID MEETING

Demolition of Buildings, Exterior Doors and
Pavement Replacement

IL-53-2/Carbondale & IL-53-10/Carbondale
Housing Authority of the County of Jackson,
Illinois

Modernization Program IL01P053-501-18
EAA No. 1867

DATE: September 10, 2019
TIME: 10:00 a.m.
PLACE: PHA Learning Center on the corner of North Marion St. & East Oak St.
PRESENT: See attached attendance sheet.

John Beatty of Eggemeyer Associates Architects opened the meeting by introducing himself and Michell Rock, PHA. John stated that the bids are due by 2:00 p.m. on September 19, 2019 at the Public Housing Authority office, 300 North Seventh Street, Murphysboro, Illinois. The bids will be publicly opened and read aloud.

John then reviewed the Bidder's requirements. He stated each bid shall be submitted in a sealed envelope and shall contain 2 copies of the Bid Form, a bid guarantee, Form HUD 5369A - *Representations, Certifications and Other Statements of the Bidder*, a Non-Collusive Affidavit, Schedule of Subcontractors, Previous Participation Certification, Proof of Minority Solicitation, and the Contractor's Affirmative Action Certificate. John reviewed the acceptable forms and amount for the Bid Guarantee. John reviewed the Bid Form stating that the bid is a lump sum amount for all work indicated as Base Bid. He reviewed the Alternate Bid and Unit Price, outlining the scope of each.

John then reviewed the requirements for the successful Contractor. The successful Contractor will be required to provide Assurance of Completion in the form of a performance and payment bond for 100% of the contract or separate bonds for 50% each, or a 25% irrevocable letter of credit. As the project is federally funded, all workers shall be paid in compliance with the applicable Davis-Bacon wage rates included in the Project Manual. He reminded them that only apprentices in a U.S. Department of Labor certified apprentice program will be recognized. John that the wage rates have been updated and will issue the new rates in an addendum. He reviewed the Equal Opportunity Provisions for subcontracting and workforce goals and reviewed the requirements for Section 3 resident employment.

John reminded the bidders to review the insurance requirements for general liability, automobile liability and worker's compensation, including additional insureds. The General Contractor is required to provide a Renovation Builder's Risk policy or an Installation Floater for the amount of the contract. He reviewed the General Conditions of the Contract, including temporary power, storage, parking and protection of the work areas.

John reviewed the scope of work, outlining the work involved at each Project. The units scheduled for door replacement work will be occupied during the performance of the work. Contractor will be required to notify tenants 48 hours prior to entering units and will be required to move tenant belongings

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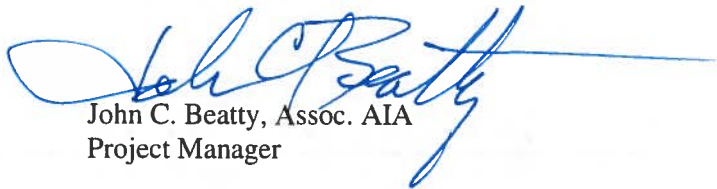
as necessary to access the work areas. The general contractor will have to coordinate with the subcontractors and the PHA for access to the units to perform the work. The buildings schedule for demolition will be vacant the entire time of the project.

John stated that the construction time is Ninety (90) consecutive calendar days from the issuance of the Notice to Proceed. The asbestos abatement work shall be completed within 16 – 8hour workdays. Liquidated damages are set at \$\$150.00 per calendar day, and \$600.00 for each workday the work is not completed within the time established in for abatement activities.

The meeting was adjourned to visit the project site. Attendees visited Project IL-53-2/Carbondale Site 2 and Sites 5/6. They also visited IL-53-10/Carbondale Sites C&D.

The foregoing non-verbatim notes constitute the Writer's understanding of the proceedings of the meeting. Any corrections, deletion are additions to same should be forwarded (in writing) to the undersigned in order that proper corrections be made.

Respectfully submitted,



John C. Beatty, Assoc. AIA
Project Manager

Copy to Michelle Rock, Modernization Coordinator



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ATTENDANCE RECORD

Project No.: 1867

Project: Demolition of Buildings, Exterior Doors and Pavement Replacement

Meeting Description: Pre-Bid Meeting

Date: 9/10/2019

Time: 10:00 a.m.

Place: PHA Learning Center on the corner of Mirth Marion & East Oak St. in
Carbondale, IL

Name & Title	Representing	Phone Number	Email
1. Michelle Rock	PHA	618-684-3183	mweinhold_jcha@yahoo.com
2. John Beatty	EAA	618-988-2380	jbeatty@eggemeyer-architects.com
3. Blaine Thompson	Evmand Company	618-997-8997	Estimating@Evmandco.com
4. Hunter Neef	Samcon Midwest Cont.	618-687-5500	info@Samcon.com
5. Mark Mitchell	KAM Services	217-235-9537	markm@kamservicesinc.com
6. Roger Harsy	AVA ABATEMENT LLC	618-316-5932	roger.harsy@va-llc.com
7. Chad Harsy	A+A Abatement	618-927-1738	Charsy77@gmail.com
8. Denise Caplinger	14229720	(618) 996-3683	Caplinger1999@gmail.com
9. Sam Shafer	S. Shafer Exc	618 931 6237	Shaferexc inc@att.net
10. Drew Shores	Shores Builders Inc.	618-532-3997	dshores@shoresbuilders.com
11. Scott Owens	Owens Abatement	618-367-0502	Owensabatementllc@frothier.com
12. Bruce Fager	MJP Worst Comm Consultants	618-924-6000	bfager@gmail.com
13. Ron Coblin	R.C.F.	618-884-8045	roncoblin@aol.com
14.			
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